

# 聖士提反堂中學

## 中一至中四入學申請辦法

### (一) 索取「申請表」及「申請辦法」

申請人可到本校正門詢問處索取或在本網頁下載「入學申請辦法」及「入學申請表」。

### (二) 申請入學所須文件

1. 已貼上相片並完整填寫的申請表格
2. 香港身份證或出生證明書的副本
3. 最近兩年的學校成績表副本
4. 課外活動、服務及獎項的詳細資料
5. 校長推薦信（如適用）

### (三) 遞交申請文件方法

申請人須在辦公時間將以上文件親臨學校校務處提交。

週一至週五：上午 9:00 至下午 5:00

週六：上午 9:00 至中午 12:00

### (四) 面試及筆試安排

入選的申請人將收到有關參加筆試的通知。入圍申請人將被邀請參加面試。未有收到有關筆試或面試通知的申請人將視為落選。

# **St. Stephen's Church College**

## **F.1-F.4 Admission Application Procedures**

### **(1) Obtaining the Application Form and Guidelines**

Applicants can obtain the "Admission Application Guidelines" and "Application Form" at the school's main entrance inquiry desk or download them from the school's website ([www.sccc.edu.hk](http://www.sccc.edu.hk)).

### **(2) Required Documents for Admission Application**

1. A completed application form with a photo attached
2. A copy of the Hong Kong Identity Card or Birth Certificate
3. Copies of school report cards for the past two years
4. Detailed information on extracurricular activities, services, and awards
5. A recommendation letter from the school principal (if applicable)

### **(3) Submission of Application Documents**

Applicants must submit the above documents in person to the school's administrative office during office hours.

Monday to Friday: 9:00 am to 5:00 pm

Saturday: 9:00 am to 12:00 noon

### **(4) Interview and Written Test Arrangements**

Selected applicants will be notified to attend a written test. Shortlisted applicants will be invited for an interview. Applicants who do not receive any notification regarding the written test or interview will be considered unsuccessful.